



OSHA Compliance Inspection - Shop

Print Form

Safety & Emergency Preparedness
Mat-Su Borough School District
501 N. Gulkana
Palmer, AK 99645
P: (907) 761-4031 || F: (907) 761-4091

Special Instructions: Complete and file this form as needed.

Name	<input type="text"/>	Date	<input type="text"/>
Location	<input type="text"/>		
Instructor	<input type="text"/>	Phone	<input type="text"/>
Principal	<input type="text"/>	Phone	<input type="text"/>

1. Are cylinders legibly marked to clearly identify the gas contained?

Yes No

2. Are fuel-gas cylinders stored separately from oxygen cylinders? Is there a minimum distance of 20 feet, or are they separated by a non-combustible barrier at least 5 feet high with a fire resistant rating of at least one-half hour?

Yes No

3. Are valve protectors always placed on cylinders when the cylinders are not in use or connected for use?

Yes No

4. Are all cylinders secured upright with a chain or strap?

Yes No

5. Are compressors equipped with pressure relief valves and pressure gauges?

Yes No

6. Are compressor air intakes installed and equipped so as to ensure that only clean, uncontaminated air enters the compressor?

Yes No

7. Are compressors operated and lubricated in accordance with the manufacturer's recommendations?

Yes No

8. Are safety devices on compressed air systems checked frequently?

Yes No

9. Are signs posted to warn of the automatic starting feature of the compressors?

Yes No

10. Is the belt drive system totally enclosed to provide protection for the front, back, top, and sides?

Yes No

11. Is it strictly prohibited to direct compressed air towards a person?

Yes No

12. If compressed air is used for cleaning off clothing, is the pressure reduced to less than 30 psi?
Yes No
13. Is it prohibited to use compressed air to clean up or move combustible dust if such action could cause the dust to be suspended in the air and cause a fire or explosion hazard?
Yes No
14. Are multiple plug adaptors prohibited?
Yes No
15. Are cords with frayed or deteriorated insulation or exposed wiring repaired or replaced promptly?
Yes No
16. Are flexible cords and cables free of splices or tape?
Yes No
17. In wet or damp locations, are electrical tools and equipment appropriate for the use or location or otherwise protected? Are GFCIs in place?
Yes No
18. Are all unused openings (including conduit knockouts) in electrical enclosures and fittings closed with appropriate covers, plugs, or plates?
Yes No
19. Are electrical enclosures such as switches, receptacles, junction boxes, etc. provided with tight-fitting covers or plates?
Yes No
20. Are employees who regularly work on or around energized electrical equipment or lines instructed in the cardio-pulmonary resuscitation (CPR) method? Do they have access to an AED?
Yes No
21. Are sprinkler heads protected by metal guards, when exposed to physical damage?
Yes No
22. Is proper clearance maintained below sprinkler heads?
Yes No
23. Are portable fire extinguishers provided in adequate number and type?
Yes No
24. Are fire extinguishers mounted in readily accessible locations?
Yes No
25. Are fire extinguishers recharged regularly and noted on the inspection log?
Yes No
26. Are employees/students periodically instructed in the use of extinguishers and fire protection procedures?
Yes No

27. Are combustible scrap, debris, and waste materials (oily rags, etc.) stored in covered metal receptacles and removed from the work site promptly?

Yes No

28. Are approved containers and tanks used for the storage and handling of flammable and combustible liquids?

Yes No

29. Is vacuuming used whenever possible rather than blowing or sweeping combustible dust?

Yes No

30. Are fire extinguishers selected and provided for the types of materials in areas where they are to be used?

Yes No

31. Are appropriate fire extinguishers mounted within 75 feet of outside areas containing flammable liquids and within 10 feet of any inside storage area for such materials?

Yes No

32. Are extinguishers free from obstructions or blockage?

Yes No

33. Are all extinguishers serviced, maintained, and tagged at intervals not to exceed one year?

Yes No

34. Are all extinguishers fully charged and in their designated places?

Yes No

35. Where sprinkler systems are permanently installed, are the nozzle heads directed or arranged so water will not be sprayed into operating electrical switch boards and equipment?

Yes No

36. Are all tools and equipment used by employees/students at their work place in good condition?

Yes No

37. Are hand tools (such as chisels, punches, etc.) which develop mushroomed heads during use, reconditioned or replaced as necessary?

Yes No

38. Are broken or fractured handles on hammers, axes, and similar equipment replaced promptly?

Yes No

39. Are worn or bent wrenches replaced regularly?

Yes No

40. Are appropriate safety glasses, face shields, etc. used with hand tools or equipment that might produce flying materials?

Yes No

41. Is sufficient clearance provided around and between machines to allow for safe operations, set-up and servicing, material handling, and waste removal?

Yes No

42. Is equipment and machinery securely placed and anchored when necessary, to prevent tipping or other movement that could result in personal injury?
Yes No
43. Is there a power shut-off switch within reach of the operator's position at each machine?
Yes No
44. Are all emergency stop buttons colored red?
Yes No
45. Are all pulleys and belts that are within seven feet of the floor or working level properly guarded?
Yes No
46. Are all moving chains and gears properly guarded?
Yes No
47. Are fan blades protected with a guard having openings no larger than 1/2 inch when operating within seven feet of the floor?
Yes No
48. Are there areas in the workplace where continuous noise levels exceed 85 dBA?
Yes No
49. Have work areas where noise levels make voice communication between employees difficult been identified and posted?
Yes No
50. Is approved hearing protective equipment (noise attenuating devices) available to every employee working in noisy areas?
Yes No
51. Have you tried isolating noisy machinery from the rest of your operation?
Yes No
52. Are approved safety glasses required to be worn at all times in areas where there is a risk of eye injuries such as punctures, abrasions, contusions, or burns?
Yes No
53. Are employees who need corrective lenses (glasses or contacts) in working environments having harmful exposures required to wear only approved safety glasses, protective goggles, or use other medically approved precautionary procedures?
Yes No
54. Are protective gloves, aprons, shields, or other means provided and required where employees could be cut or where there is reasonably anticipated exposure to corrosive liquids, chemicals, blood, or other potentially infectious materials? (See 29 CFR 1910.1030(b) for the definition of "other potentially infectious materials.")
Yes No
55. Is all protective equipment maintained in a sanitary condition and ready for use?
Yes No

56. Do you have eye wash for employees/staff dealing with splash hazards/chemicals or flying debris?
Yes No
57. Where food or beverage are consumed on the premises, are they consumed in areas where there is no exposure to toxic material, blood, or other potentially infectious materials?
Yes No
58. Are respirators utilized at any time? What types?
Yes No
59. Is red used to identify the acetylene (and other fuel-gas) hose, green for oxygen hose, and black for inert gas and air hose?
Yes No
60. Is there grounding of the machine frame and safety ground connections of portable machines?
Yes No
61. Are electrodes removed from the holders when not in use?
Yes No
62. Is it required that electric power to the welder be shut off when no one is in attendance?
Yes No
63. Is suitable fire extinguishing equipment available for immediate use?
Yes No
64. When floors are wet down, are personnel protected from possible electrical shock?
Yes No
65. Is a check made for adequate ventilation in and where welding or cutting is performed?
Yes No
66. Are all work sites clean, sanitary, and orderly?
Yes No
67. Are accumulations of combustible dust routinely removed from elevated surfaces, including the over head structure of buildings, etc.?
Yes No
68. Is combustible dust cleaned up with a vacuum system to prevent the dust going into suspension?
Yes No
69. Is metallic or conductive dust prevented from entering or accumulating on or around electrical enclosures or equipment?
Yes No
70. Are covered metal waste cans used for oily and paint-soaked waste?
Yes No