

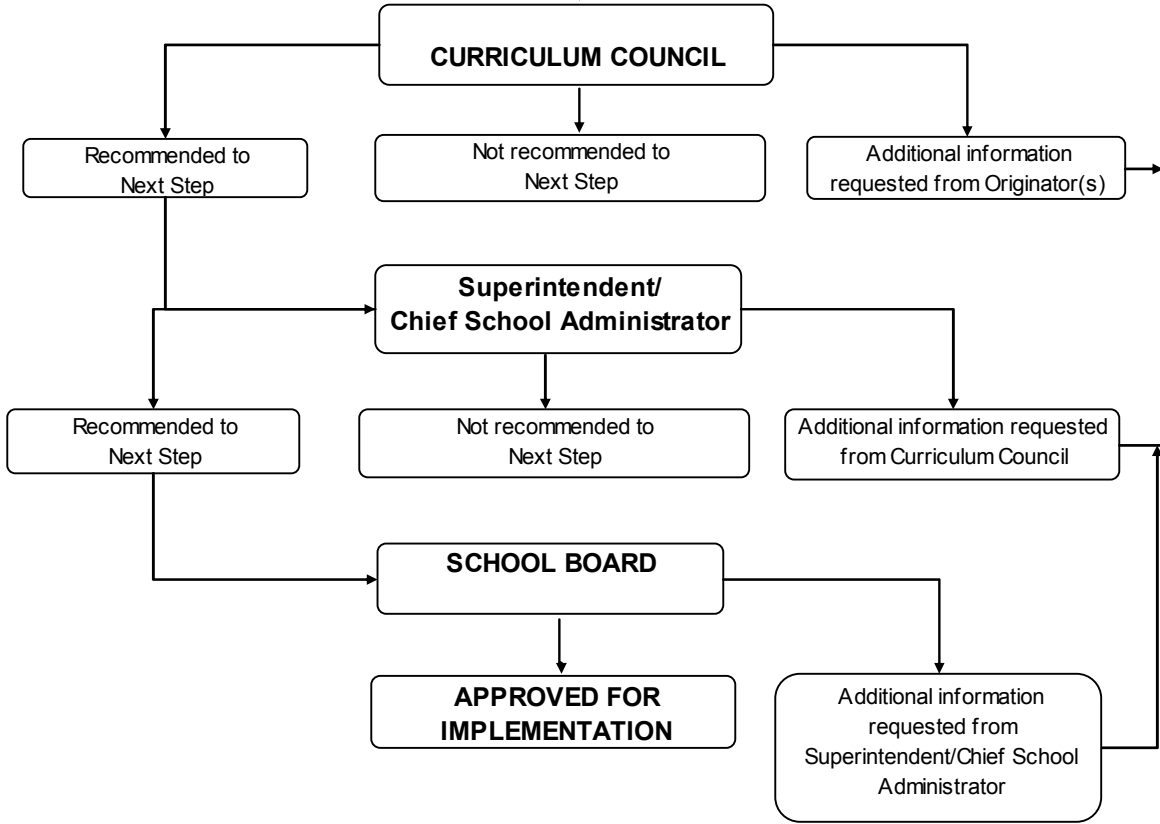
**Originator(s)** reviews a minimum of 3 textbooks with at least 2 other teachers at his/her site using the **Textbook Evaluation Forms**. The **originator(s)** completes a **Textbook Site Review Form**.

**Originator(s)** selects a new textbook that  
 1) supports current district curriculum; and  
 2) is developed from research and/or best practice.

**Originator(s)** submits completed **Textbook Site Review Form** and **Textbook Evaluation Forms** to the **Assistant Superintendent or Designee** at least 3 months prior to implementation.

**Assistant Superintendent or Designee** obtains additional completed **Textbook Evaluation Forms** from each member of the **Content Area Curriculum Committee** and/or **Liason**.

**Assistant Superintendent or Designee** presents completed **Textbook Evaluation Forms** to **Curriculum Council** for consideration. The Council may request additional information before making a final recommendation.



# Textbook Site Review Form

## PART 1

List Textbooks reviewed (3 minimum) – All considered textbooks need to be reviewed by all team members.

Title	Author(s)	Publisher	Copyright
1.			
2.			
3.			
4.			
5.			

## PART 2

List the names of the Site Review Team members (3 minimum)

Name	School	Grade Level/Subject Area of Current Teaching Assignment
1.		
2.		
3.		
4.		
5.		

## PART 3

Text

Text Selected:

*Please explain the reasons for choosing this text over the others reviewed.*

## Part 4

Unit Administrator(s) statement of support

I have reviewed the Site Textbook Evaluation Forms as submitted by the originator(s) and support the implementation of the selected text.

Signature: \_\_\_\_\_ Date:

Check this box for an electronic signature      Name:

Comments:

**PLEASE SUBMIT THIS FORM COMPLETE WITH YOUR TEXTBOOK EVALUATION FORMS TO THE ASSISTANT SUPERINTENDENT OR DESIGNEE.**