



Sick Leave Bank Notification - MSEA and MSPA

[Print Form](#)

Payroll and Benefits
Mat-Su Borough School District
501 N. Gulkana
Palmer, AK 99645
Ph: 907-746-9250 Fax: 907-761-4088

The Sick Leave Bank Agreement states, "All Teachers and MSPA members shall be members of the Sick Leave Bank unless they specifically elect not to join."

I understand it is my responsibility to notify the Payroll Department in writing no later than fifteen (15) calendar days of my date of hire if I elect not to join the Sick Leave Bank.

- ☐ I elect to join the Sick Leave Bank.
- ☐ I elect NOT to join the Sick Leave Bank.

Employee Name:

Employee Signature:

Employee ID:

Date:

Witness:

Title:

Date: