Grant/Foundation and 3rd Party Revenue



Accounting Mat-Su Borough School District 501 N. Gulkana Palmer, AK 99645 P: (907) 746-9223 || F: (907) 761-4086

Special Instructions: Please complete this form and submit it to the Accounting Department within 5 days of receipt of funds of **\$500 or more** from the following types of entities:

- Businesses
- Foundations
- Organizations
- Other outside sources

If funds received are **\$5,000 or more**, you must contact Federal Programs for further instructions.

School Name	
Donor Name	
Donor Address	
Deposit Date	
Amount	
	Full Payment
	Partial Payment

For what purposes was money awarded? Please attach a copy of the original application and all supporting documents.

What are the reporting requirements and/or any known restrictions for this money? *Please attach a copy of the award / donation letter.*

Signature

Title

Date

For Accounting Use Only: