



Request for Reallocation of FTE to Other Expenditure

Print Form

Office of Teaching and Learning
Mat-Su Borough School District
501 N. Gulkana
Palmer, AK 99645
P: (907) 746-9212 || F: (907) 746-9292

Date

Special Instructions: Please use this form to request a reallocation of FTE to another expenditure. Once complete, submit this form to the school site supervisor for approval.

School/Location	<input type="text"/>	Person Currently in Position	<input type="text"/>
Eliminated Position	<input type="text"/>	<i>Eliminated Position, if Other</i>	<input type="text"/>
Impact on PTR	<input type="text"/>	Length of Time Reallocation is to be in Effect	<input type="text"/>

Plan & Expected Outcomes

Reallocation Proposal:

Contingency Plan for Enrollment **Increase:**

Contingency Plan for Enrollment **Decrease:**

Expected Outcomes:

Notes/Comments

Principal Notes:

Supervisor Notes:

Signatures

Principal Name

Principal Signature *Date*

Site Supervisor Name

Site Supervisor Signature *Date*

Director of HR Name

Director of HR Signature *Date*