



CTE PO Request

[Print Form](#)

Career & Technical Education
Mat-Su Borough School District
501 N Gulkana St
Palmer, AK 99645
P: (907) 746-9274 || F: (907) 761-4087

Special Instructions: Complete this request for a Purchase Order and submit to the CTE office for processing. When possible, obtain a written shipping quote. Otherwise, shipping is calculated as 15% of the order's sub-total.

Vendor		Date	
Contact Name		School	
Address		Teacher	
		Phone	
Phone			
Fax			

	Item Description	Qty	Unit Price	Total Price

Comments		Sub-Total	
		Shipping	
		Grand Total	

Principal Signature

Date