

PARENTVUE: SUBMITTING A BOUNDARY EXEMPTION

Boundary Exemptions are now processed in Synergy through an application submitted through ParentVUE.

Go to Matsuk12.us > Parent Quick Links > **ParentVUE** and login using your credentials. For login support, please contact the Call Center at 761-HELP.

Once logged in:

1. In the top right corner, Click on: **Online Registration**
2. On the bottom, select: **Boundary Exempt Request**
3. Click on: **Begin New Registration** and input the necessary information
4. When you reach the **STUDENTS** section, select **APPLY** for the student you are submitting an exemption for
 - And/or **Add New Student** (Do **NOT** add a new student if they have been enrolled in the district previously. Please work with their current/previous school of enrollment to verify parental rights)
5. Input necessary information
6. On the **School Selection** tab:
 - Input the school you are requesting an exemption for
7. If there are any additional students you are submitting an exemption for, select **APPLY** next to their name and/or click: **Add New Student** and repeat the process as needed
8. **REVIEW/SUBMIT** all necessary information and click: **Review** and then **Submit**
9. Once the information is processed by the front office of the school, you will be notified

The screenshot displays the ParentVUE interface for a user named Harper. The top navigation bar includes 'Streams', 'My Account', 'Online Registration', and 'Logout'. The user's profile shows 'Harper' from 'Mat-Su Central School' with ID 148645. The 'Home' section includes links for Messages, Calendar, and Attendance. The '2021-2022 Online Registration V2' section shows a 'Review' button and a table of submitted requests. The 'Boundary Exempt Request' section has a sidebar with 'Introduction', 'Students', 'Review/Submit', and 'Delete Boundary Exempt Req'. The 'STUDENTS' section shows a table with columns for First Name, Last Name, Grade, Apply, School Selection, and Status. The 'SCHOOL SELECTION' section shows a map and a dropdown menu for selecting a school.

Status	Last Name	First Name	Grade	School Name	Comments
Accepted	Henderson	Harper	1	Mat-Su Central School	Accepted
Accepted	Henderson	Zoey	KG	Mat-Su Central School	Accepted

First Name	Last Name	Grade	Apply	School Selection	Status
Zoey	Henderson	KG	Apply		
Harper	Henderson	1	Apply		

SCHOOL SELECTION: Zoey Henderson

Home Address: [Redacted]

School Selection (if choosing your boundary school you only need to choose one school): Larson Elementary