



# New Technology and Software Initiative Questionnaire

Print Form

Information Technology  
Mat-Su Borough School District  
501 N. Gulkana  
Palmer, AK 99645  
(907)761-4042

Title of Technology Project / Program

Requestor  Phone Number

E-mail Address  Implementation Date

### Please Describe the Project:

1. What are you attempting to accomplish by implementing this technology?

2. Define objectives and state how these objectives align with the District's Technology Plan.

3. How is this need currently being met?

4. List the specifications of the items being purchased. Please attach a web-link if available. Be sure to include the make and model.

5. What is the account code to be used?

6. Estimated Costs

Implementation:

Hardware:

Annual Subscription / Maintenance:

**Total Estimated Cost:**

### Project Review Signatures

Note: The Requestor and Assistance Superintendent of Instruction or the Chief Business Official must sign before submitting the project to Information Technology for a Technology Review.

Requestor Signature  Date

School / Department Principal or Director Signature  Date

Assistant Superintendent / CBO Signature  Date

Chief Information Officer Signature  Date

CIO Comments:

Recommended Approval:  Yes  No