



MUNIS Budget Transfer Request Form

Print Form

Budget
 Mat-Su Borough School District
 501 N. Gulkana
 Palmer, AK 99645
 P: (907) 746-9248 || F: (907) 761-4091

Location/Department:

Fiscal Year:

Account(s) to be Decreased			Account(s) to be Increased		
Account Code	Object	Amount (\$)	Account Code	Object	Amount (\$)
Total Reduced		<input type="text"/>	Total Increased		<input type="text"/>

Reminder: Total credits must equal total debits. Transfer whole dollars only, no cents or no decimals.
 A detailed description of the Budget Transfer Request is required.

Description/Reason:

Prepared By Date Approved By Date

Is Board Approval Required? Yes No

Board Meeting Date Journal #
 Memorandum # Entered By
 Date Approved Date Entered in MUNIS